



FIRST® ENERGIZESM
presented by Qualcomm

firstinspires.org/robotics/ftc

2022-2023 FIRST® Tech Challenge

Event Management_Hybrid



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FIRST® TECH CHALLENGE SEASON PRESENTING SPONSOR



Volunteer Thank You

Thank you for taking the time to volunteer for a *FIRST*® Tech Challenge event. *FIRST*® and *FIRST*® Tech Challenge rely heavily on volunteers to ensure events run smoothly and are a fun experience for teams and their families, which could not happen without people like you. With over 6,500 teams competing yearly, your dedication and commitment are essential to the success of each event and the *FIRST* Tech Challenge program. Thank you for your time and effort in supporting the mission of *FIRST*!

Revision History		
Revision	Date	Description
1	9/14/2022	Initial Release

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Introduction

What is FIRST® Tech Challenge?

FIRST® Tech Challenge is a student-centered program that focuses on giving students a unique and stimulating experience. Each year, teams engage in a new game where they design, build, test, and program autonomous and driver operated robots that must perform a series of tasks. Participants and alumni of FIRST programs gain access to education and career discovery opportunities, connections to exclusive scholarships and employers, and a place in the FIRST community for life. To learn more about FIRST® Tech Challenge and other FIRST® Programs, visit www.firstinspires.org.

Gracious Professionalism®

FIRST® uses this term to describe our programs' intent.

Gracious Professionalism® is a way of doing things that encourages high-quality work, emphasizes the value of others, and respects individuals and the community.

Watch Dr. Woodie Flowers explain *Gracious Professionalism* in this [short video](#).

Learn more about the roles of volunteers on our [Volunteer Resources page](#), "Volunteer Role Descriptions".

FIRST Privacy Policy

FIRST takes the privacy of our community seriously. As a nonprofit and a mission-driven youth-serving organization, we are compelled to understand who we are serving, how our programs are performing, and make improvements so that we can achieve our goals of making FIRST accessible to any youth who wants to be part of the fun, exciting and life-changing experience. Thus, we need to collect certain personal data from participants and volunteers to ensure we are meeting our goals and responsibilities as a youth-serving nonprofit organization.

As a volunteer, you may be asked to handle the personal data, or personally identifiable information (PII), of coaches, team members, and even other volunteers. It is critical that you understand and follow the [FIRST Privacy Policy](#) and complete any data protection and privacy training required by your role. If you have any questions regarding data protection and privacy, please reach out to the FIRST Data Governance Team at privacy@firstinspires.org.

Event Styles

- Traditional: in-person match play with alliances and in-person judging (FTC Live).
- Hybrid: in-person match play with alliances (FTC Live) and remote judging sessions and submissions (cloud FTC Scoring). This event style can be used for submission of engineering portfolios for an in-person match play and judged event.
- Remote: single team remote matches and video conferencing for judging sessions and upload of PDF submissions to the cloud FTC Scoring.

Hybrid Events – Best Practices

Several regions are moving to hybrid and remote events. There are a few ways to set up your hybrid events.

- Remote judging then in-person match play.
- In-person match play then remote judging.

Remote judging then in-person match play.

- In this case the remote judging schedules can be created by the PDP/Event Admin/Judge Advisor.
- Judge Advisor should be in charge and the point of contact for the interviews.
- Event admin can use the Awards Manager in the cloud to determine awards.
 - If FTC Live running locally does not have internet, then use the “Export Awards” option to export a .json file to your computer to transfer the data.

FTC Scoring (remote judging) to FTC Live (in-person matches).

At the in-person event, the judging info will require an extra step:

Go to the Awards Manager and “Import/Export” to import the data:

- Automatically with the “Sync” Button (internet access required)
OR
- upload the .json file.

In-person match play (FTC Live) then remote judging (FTC Scoring).

- Make sure the event has been properly configured in the cloud FTC Scoring (leagues have been associated, all teams have been added, judging schedule has been created) and the event has been transferred to local event laptop running 3.2.0 or greater.
- If this has been done correctly, your event & match details will sync with the cloud once you're online.

- The remote judging will be done through the cloud.
- The **awards presentation must be done through FTC Live!**
- Sync process for Awards data is the same, or enter the awards directly into FTC Live
- FTC Scoring will not have Winning & Finalist Alliance Awards.
- Do not “Send Results to FIRST” until **after** the Awards Ceremony.

Add teams to the event.

This will only add the team administrator (lead coach one or two). The team administrator in the FTC Scoring system has access to the Judging link for teams to be able to upload submission documents and access the video conferencing url.

- Teams can be added based on their event participation.

The screenshot shows a form with the following fields and options:

- Robot Name:** A text input field.
- Competing:** A dropdown menu with options: Judging Only (selected), Matches & Judging, Judging Only, and Not Competing.
- Advancement:** A dropdown menu with options: Judging Only (selected), Matches & Judging, and Not Competing.
- Inspire:** A dropdown menu with options: Eligible (selected) and Not Eligible.
- Division:** A text input field containing the number 0.

Remote Judging Assignments

PDP has already assigned roles in VMS (highly recommended) or added volunteer roles manually in FTC Scoring, then the FTC Scoring system updates within 24 hours. **Important Note:** Due to data privacy issues, only the PDP or designated admin can perform this step. Volunteer roles can be assigned manually in FTC Scoring using the Add User button:

Add User ✕

Reminder: It is your responsibility to verify that a user is eligible and qualified for the desired role before granting access to the system.

User email:

Role:

Team View – Team Administrator Adds Users

Important Note: Only the FTC Scoring system team admins can add more users. Also, only the team admin can access the Join link or URL for judging sessions, upload the judging material and enter team information for the feedback form.

- a. Team Administrator logs into FTC Scoring with their FIRST dashboard account.
- b. Select the Users option, then Add Users.
 - A list of user roles appears. Select user role, as applicable.

Team View — Remote Judging

PDP NOTE: Judging links will not appear until the PDP/Admin has created the “judging schedule” and published it.

- a. Coach selects the Judging button for the specified event.
 - **Important Note:** only team admins can see links in FTC Scoring.

Date	Play Matches	Judging
1/9/2021 - 1/11/2021	Play Matches	Judging
1/9/2021 - 1/11/2021	Play Matches	Judging
1/9/2021 - 1/11/2021	Play Matches	Judging
1/9/2021 - 1/22/2021	Play Matches	Judging
1/9/2021 - 1/15/2021	Play Matches	Judging
1/9/2021 - 1/29/2021	Play Matches	Judging
1/23/2021 - 2/6/2021	Play Matches	Judging
Presentation Judging Session	2/3/2021, 04:00 PM	
Follow-up Judging Session	2/3/2021, 05:30 PM	
1/23/2021 - 2/6/2021	Play Matches	Judging

- b. Opens the team admin view of Judging dashboard with three document options and video links:

Judging Sessions

Presentation Judging Session
2/3/2021, 04:00 PM
Link to share with Team Members: <https://meetings.ringcentral.com/j/148240>

Follow-up Judging Session
2/3/2021, 05:30 PM
Link to share with Team Members: <https://meetings.ringcentral.com/j/148240>

Judging Material Submissions

Submission Deadline: 2/4/2021, 12:00 AM
Anything submitted now will be marked as "Late".

- Engineering Portfolio ✖ Upload
- Control Award (Optional) ✖ Upload
- Feedback Request Form ✖ Open

- Coaches can share a copied link of the URL with team members (email, text message, etc.).
- Team members can use a link to join an integrated video session in FTC Scoring without logging into FTC Scoring.

- c. Engineering Portfolio submissions (PDF) can be uploaded, viewed, and removed.

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USNH Test Qualifier 2

Team 8888 Engineering Portfolio Submission

[Upload New Revision](#)

Judges will only see the most recent version

Version	Name	Size	Upload Date	View	Remove
1	REV-31-1596-PB-01.pdf	156kB	9/15/2021, 03:36 PM	View	Remove

Showing 1 to 1 of 1 entries

- d. Control Award submissions (PDF) can be uploaded, viewed and removed.

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USNH Test Qualifier 2

Team 8888 Control Award Submission

[Upload New Revision](#)

Judges will only see the most recent version

Version	Name	Size	Upload Date	View	Remove
1	REV-31-1596-PB-01.pdf	156kB	9/15/2021, 03:39 PM	View	Remove

Showing 1 to 1 of 1 entries

- e. Team admin can fill out the Judging Feedback Form.
- Feedback will be provided after the event is published.

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USNH Test Qualifier 2

Team 8888 Judging Feedback Form

Teams must complete the top portion of this form and submit it to the Event Judges in order to receive feedback

Team Number	8888
Team Name	Infinity Factor
Team City/State/Province	Hollis, NH
Number of students on the team	<input type="text" value="0"/>
What is the one thing your team is most excited to learn or do in this FTC Season (400 characters or less)	<div style="border: 1px solid #ccc; height: 50px; width: 100%;"></div> 0/400 characters
Please describe what Gracious Professionalism means for your team (400 characters or less)	<div style="border: 1px solid #ccc; height: 50px; width: 100%;"></div> 0/400 characters

The Judges' feedback will appear below after the event has been published.

PDP/Judge Advisor View – Judging Materials Submission Window

- 1) Judge Advisors can set a judging materials submission deadline within the seven-day event submission window.
- 2) **Important Note:** The features “Allow Late Submissions” and “Allow Early Judge Access” are **ONLY** for extenuating circumstances and require permission. Please contact JoAnn Halloran at jhalloran@firstinspires.org to discuss the circumstances.

USNH Test Qualifier 2 Judging Submission Config

Submission Deadline:
Easter Standard Time

Allow Late Submissions:
If allowed, late submissions will be marked with Ⓞ

Allow Early Judge Access:
If allowed, judges can view submissions before the deadline

Cancel
Save

- a. By default, judges cannot view uploaded material until after the judging material submission deadline.

Judging Schedules

- Presentation Judging Schedule
- Followup Judging Schedule

Judging Notes

[View/Edit Judge Notes](#)

Team Submissions

Submission Deadline: 9/17/2021, 12:00 AM [Edit](#)

Team	Engineering Portfolio	Control Award (Optional)	Feedback Request
7078	Not submitted	Not submitted	Not requested
8888	Portfolio	Control Award	Not requested
11536	Not submitted	Not submitted	Not requested
11780	Not submitted	Not submitted	Not requested

PDP/Admin Creates Judging Schedules

PDP/Admin creates virtual video conference sessions in FTC Scoring; provides a virtual waiting room for teams, and judging deliberation rooms for judges. An option for external video conferencing, such as Zoom, is available too.

- Create a judging schedule in FTC Scoring or Excel spreadsheet.
- Organize the time slot, judge panel or pit-style group and URL's for these conferences to send to teams and judges/judge advisor.

Set number of panels, session duration, and time windows:

- Select the type of video conferencing you will use – Integrated or External.
- Select the type of interview: panel or pit-style.
 - Panel: two judges (Panel) meet virtually with a team for a specific amount of time. This is used for the initial presentation judging.
 - Pit-style: multiple judges (Group) can visit with a team virtually during a specific amount of time. This can be used for specific awards in follow-up judging presentations.
- Select how many judging sessions a team can participate in (either one or two).
- Advanced options: allows you to add time between time windows.

Configuration

Number of teams online at once: Session duration: Number of teams:

Conferencing Provider:

Pit-style interviews ⓘ

Teams can only participate in one judging session

Time Window(s)

5 sessions spaced 30 minutes apart with 2 teams online at once requires 2:30 for judging sessions.
You currently have scheduled 3:00.
This does not include any time at the end of any window shorter than a single session.

Window 1	<input type="text" value="March 3, 2021"/>	<input type="text" value="5:00 PM"/>	<input type="text" value="6:00 PM"/>	<input type="button" value="🗑"/>
Window 2	<input type="text" value="March 3, 2021"/>	<input type="text" value="6:00 PM"/>	<input type="text" value="7:00 PM"/>	<input type="button" value="🗑"/>
Window 3	<input type="text" value="March 3, 2021"/>	<input type="text" value="7:00 PM"/>	<input type="text" value="8:00 PM"/>	<input type="button" value="🗑"/>

Important Note: Once you've selected or deselected the "Pit-style interviews" check box sessions will be called Groups for follow-up/pit-style judging.

Advanced Options for Judging Schedules

This button cascades to allow input of time between sessions. Judges often need to deliberate between the judging interviews for presentation and follow-up/pit-style.

For example, if the time between the start of each session is 30 minutes, and the session duration is 20 minutes, there would be a 10-minute period between the end of the previous session and the start of the next session.

Configuration

Number of panels: Session duration: Number of teams:

Conferencing Provider:

Pit style interviews

Advanced options

Time between the start of sessions: Number of session timeslots:

Time Window(s)

5 sessions spaced 30 minutes apart with 2 panels requires **2:30** for judging sessions.
 You currently have scheduled 4:00.
 This does not include any time at the end of any window shorter than a single session.

Window 1	March 4, 2021	3:00 PM	7:00 PM
----------	---------------	---------	---------

Build the Judging Schedule:

- Ascending, descending, or random.
- Manually.
- Copy and paste from spreadsheet.

Panels for Presentation Judging

Scheduling

Build automatic schedule: [Assign in ascending order](#) [Assign in descending order](#) [Assign in random order](#)

You can also paste team numbers from a spreadsheet into the table below.

	Panel 1	Panel 2
2/4/2021, 04:00 PM	14163 The Pitt Crew	12733 NUSA
2/4/2021, 04:45 PM	14828 Crypto Cardinals	
2/4/2021, 05:30 PM	10195 Night Owls	
2/4/2021, 06:15 PM	14200 WASP - 12B	
2/5/2021, 04:00 PM	8300 Pi Rho Eagles	9548 Highly Combustible
2/5/2021, 04:45 PM	3916 Apex Robotics	13883 The Razzle Dazzle of Fantazzmagazzles
2/5/2021, 05:30 PM	4653 Irrational DoorKeepers	16447 Mechanical Maniacs
2/5/2021, 06:15 PM	5795 Back To The Drawing Board	7105 SWIFT Intergalactic Space Lemurs

2 teams are not assigned a slot.

[Download CSV](#) [Save](#) [Clear schedule](#)

[Edit Video Conferencing](#)

[Unpublish schedule](#)

Groups for Follow-Up/Pit-Style Judging

Scheduling

Build automatic schedule: [Assign in ascending order](#) [Assign in descending order](#) [Assign in random order](#)

You can also paste team numbers from a spreadsheet into the table below.

3/3/2021, 05:00 PM – 05:30 PM	11780 B.L.U.E Box	7135 Hornets
3/3/2021, 05:30 PM – 06:00 PM	11536 Derryfield Fighting Cougars	10660 HBMS Silver Knights 10660
3/3/2021, 06:00 PM – 06:30 PM	7804 Tie Fighters	12329 Knytes Bytes
3/3/2021, 06:30 PM – 07:00 PM	7078 Ov3r1y K0mp13x	12622 Red Spark
3/3/2021, 07:00 PM – 07:30 PM	8888 Infinity Factor	11482 MaverBITS

0 teams are not assigned a slot.

[Download CSV](#) [Save](#) [Clear schedule](#)

[Unpublish schedule](#)

Assign Judges to the Panels or Groups:

- Drag and drop a judge's name to assign a judge to a panel.
- You can move a judge from one panel to another.
- You can also remove a judge from a panel and place them back to unassigned.
- Floating judges can join any session (as can a judge advisor or event admin).
- If you want to have multiple judges join multiple panels, select the "Any judge can join any judging session" option.

Panel Assignment for Presentation Judging

Panel Assignment

Any judge can join any judging session

Drag the names below to build judging panels

Unassigned	Panel 1	Panel 2	Floating
Mark Stepnowski	Kyle Forlano	Manjunatha Akkiangady	Floating judges can join any session
Megan Williams	Lucas Romano		
Patrick Jung			
Robin Marsh			



Group Assignment for Follow-Up/Pit-Style Judging

Panel Assignment

Number of judging groups:

Any judge can join any judging session

Drag the names below to build judging panels

Unassigned	Inspire 	Control Award 	Floating
	Craig MacFarlane	judge1@example.com	Floating judges can join any session
	elizabeth mcclurg	judge2@example.com	

Video Conferencing: External

Embed video conferencing link into judging sessions (External tools ONLY):

- Select the Edit Video Conferencing option for External conferencing tools, ie. Zoom.

2/5/2021, 06:15 PM 5795
Back To The Drawing Board

2 teams are not assigned a slot.

Download CSV Save Clear schedule

[Edit Video Conferencing](#)

Unpublish schedule

Panel Assignment

Any judge can join any judging session

- Embed the video links:

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NC FTC Qualifier #1 REMOTE
Presentation Judging Conferences

Session	Team	Conference Link
2/4/2021, 04:00 PM Panel 1	14183 The Pitt Crew	https://attendee.gotowebinar.com/register/619613
2/4/2021, 04:00 PM Panel 2	12733 NUSA	https://attendee.gotowebinar.com/register/619613
2/4/2021, 04:45 PM Panel 1	14828 Crypto Cardinals	https://attendee.gotowebinar.com/register/619613
TBD Panel 2	---	---
2/4/2021, 05:30 PM Panel 1	10196 Night Owls	https://attendee.gotowebinar.com/register/619613
TBD Panel 2	---	---
2/4/2021, 06:15 PM Panel 1	14200 WASP - 126	https://attendee.gotowebinar.com/register/619613
TBD Panel 2	---	---
2/5/2021, 04:00 PM Panel 1	8300 3 Kings Eagles	https://attendee.gotowebinar.com/register/619613
2/5/2021, 04:00 PM Panel 2	9549 Highly Combustible	https://attendee.gotowebinar.com/register/619613
2/5/2021, 04:45 PM Panel 1	3916 Apex Robotics	https://attendee.gotowebinar.com/register/619613
2/5/2021, 04:45 PM Panel 2	13883 The Razzle Dazzle of Fantazmagazettes	https://attendee.gotowebinar.com/register/619613
2/5/2021, 05:30 PM Panel 1	4653 Irrational DoorKeepers	https://attendee.gotowebinar.com/register/619613
2/5/2021, 05:30 PM Panel 2	16447 Mechanical Maniacs	https://attendee.gotowebinar.com/register/619613
2/5/2021, 06:15 PM Panel 1	5795 Back To The Drawing Board	https://attendee.gotowebinar.com/register/619613
2/5/2021, 06:15 PM Panel 2	7105 SWP F Intergalactic Space Lemurs	https://attendee.gotowebinar.com/register/619613

Save & Return

Warning! Some conference links are duplicated. (Yellow border)

Video Conferencing: Internal

Choosing the Integrated Conferencing Provider will allow judges, judge advisors and teams to log in to the FTC Scoring system to use the embedded video conferencing. NOTE: Links can also be emailed to team members to participate within FTC Scoring without the student participant having to log in to the system.

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NH FTC Scrimmage #4 REMOTE

Follow-up Judging Schedule

Configuration

Number of teams online at once: Session duration: Number of teams:

Conferencing Provider:

Pit-style interviews [?]

Teams can only participate in one judging session

To access the url links for teams paste this url: <https://ftc-scoring.firstinspires.org/event/<eventcode>/judging/schedule/edit/INITIAL/conferences> with your event's code.

Judge View – Judging Schedules and Interviews

- Judge advisor or event admin can join any panel or group.
- A judge can only join any panel or group that they have been assigned.
- A minimum of 2 judges is required to meet with youth team members.
- The judges control admission of teams to any judging session and select a team member to present.
- Teams do not have access to the Deliberation Room option.
- Judges can use the Deliberation Room together to discuss team submissions and interview sessions.

Judges login to FTC Scoring system and select specified event.

FIRST Tech Challenge Scoring (Cloud) v2.2.1

Resources Help/Feedback Hello, Judge Advisor 🔔 1

Events

- [AZ Demo Qualifier 3 \(AZDQ3\)](#)
- [AZ Demo Qualifier 2 \(AZDQ2\)](#)
- [AZ Demo Qualifier 1 \(AZDQ1\)](#)
- [AZ FOM Demo Qualifier 1 \(AZFQ1\)](#)
- [AZ Demo Qualifier 4 \(AZDQ4\)](#)

Select the Judging option:


View Judging Schedule, Judge Notes, teams' Engineering Portfolios, Control Award submissions, and request for Judging Feedback.

FIRST HQ
200 Bedford St
Remote Event, AZ, USA
Part of the Arizona Region

- [Match List](#)
- [Rankings](#)
- [Judging](#)
- [Manage Awards](#)

Select the Judging Schedule option:

- Deliberation Room: for judges ONLY, embedded with judges notes.
- Presentation Judging Schedule: Initial interview with two judges and one team, embedded with judges notes.
- Follow-up Judging Schedule: One can have pit-style interview with multiple judges and one team OR two judges and one team, embedded with judges notes.


Resources Help/Feedback Hello, elizabeth mcclurg

[<< Back](#) **NH FTC Scrimmage #4 REMOTE**
Event Judging Home

Deliberation room

Judging Schedules

Presentation Judging Schedule

Followup Judging Schedule

Judging Notes
[View/Edit Judge Notes](#)

Team Submissions
Submission Deadline: *Not Set*

Still accepting judging submissions. Check back after the deadline.

Thank you to our sponsors!

FIRST® Tech Challenge
Official Program Sponsor

The event's judging schedule shows the Join links to video conferencing.

- In Presentation Judging, judges can view each panel's links in:

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NH FTC Scrimmage #4 REMOTE Presentation Judging Schedule

Schedule:

	Panel 1	Panel 2 Join
3/4/2021, 03:00 PM – 03:30 PM	11536 Derryfield Fighting Cougars	11482 MaverBITS
3/4/2021, 03:30 PM – 04:00 PM	11780 B.L.U.E Box	12622 Red Spark
3/4/2021, 04:00 PM – 04:30 PM	8888 Infinity Factor	7804 Tie Fighters
3/4/2021, 04:30 PM – 05:00 PM	7078 Ov3r1y K0mp13x	7135 Hornets
3/4/2021, 05:00 PM – 05:30 PM	10660 HBMS Silver Knights 10660	12329 Knytes Bytes

- In Follow-Up Judging (pit-style), judges can view each Group (awards they are assigned to judging):

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NH FTC Scrimmage #4 REMOTE Follow-up Judging Schedule

These interviews are pit-style. This means judges are assigned to groups instead of panels, and the teams stay in one session while multiple groups of judges visit them, as would occur for the pit interviews at a traditional event.

Groups:

Click session name to join

Inspire
Control Award

Schedule:

3/4/2021, 03:00 PM – 03:30 PM	11780 B.L.U.E Box	7135 Hornets
3/4/2021, 03:30 PM – 04:00 PM	11536 Derryfield Fighting Cougars	7078 Ov3r1y K0mp13x
3/4/2021, 04:00 PM – 04:30 PM	12622 Red Spark	8888 Infinity Factor
3/4/2021, 04:30 PM – 05:00 PM	11482 MaverBITS	12329 Knytes Bytes
3/4/2021, 05:00 PM – 05:30 PM	10660 HBMS Silver Knights 10660	7804 Tie Fighters

- Selecting Join or the Award Group opens the panel or group schedule:

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NH FTC Scrimmage #4 REMOTE

Presentation Judging – Panel 2

Conferencing

Schedule Notes

For youth protection reasons, you must wait until there are at least two judges present to meet with teams.

3/4/2021, 03:00 PM – 03:30 PM	11482 MaverBITS	▼
3/4/2021, 03:30 PM – 04:00 PM	12622 Red Spark	▼
3/4/2021, 04:00 PM – 04:30 PM	7804 Tie Fighters	▼
3/4/2021, 04:30 PM – 05:00 PM	7135 Hornets	▼
3/4/2021, 05:00 PM – 05:30 PM	12329 Kitytes Bytes	▼

MESSAGES

Public Chat

USERS (1)

Judge - el... (700)

NH FTC Scrimmage #4 REMOTE Judging Session

How would you like to join the audio?

Microphone Listen only

Join using your phone →

← Back

NH FTC Scrimmage #5 REMOTE

Follow-up Judging – Inspire

Conferencing

Schedule Notes

3/6/2021, 01:00 PM – 01:30 PM	7078 OnCh1y K0mp13r	▼
3/6/2021, 01:30 PM – 02:00 PM	11482 MaverBITS	▼
3/6/2021, 02:00 PM – 02:30 PM	10560 Silver Knights 10560	▼
3/6/2021, 02:30 PM – 03:00 PM	11760 R L U E Box	▼
3/6/2021, 03:00 PM – 03:30 PM	7135 Hornets	▼
3/6/2021, 03:30 PM – 04:00 PM	7804 Tie Fighters	▼
3/6/2021, 04:00 PM – 04:30 PM	8858 Infinity Factor	▼
3/6/2021, 04:30 PM – 05:00 PM	11536 Quarryfield Fighting Coagans	▼

Status

Judges online: 2

1 team member online Visit

MESSAGES

Public Chat

USERS (2)

Judge - null (500)

- Two judges must enter the video conferencing session, then Admit the team members by selecting the Visit button.

The screenshot displays a web interface with two main sections. The left section, titled 'Schedule', has two tabs: 'Schedule' and 'Notes'. It lists several time slots with corresponding team names and a dropdown arrow for each. The first slot is '3/4/2021, 03:00 PM – 03:30 PM' for team '11482 MaverBITS', with '1 team member online' and an 'Admit' button. Subsequent slots include '3/4/2021, 03:30 PM – 04:00 PM' for '12622 Red Spark', '3/4/2021, 04:00 PM – 04:30 PM' for '7804 Tie Fighters', '3/4/2021, 04:30 PM – 05:00 PM' for '7135 Hornets', and '3/4/2021, 05:00 PM – 05:30 PM' for '12329 Knytes Bytes'. Below the schedule is a 'Status' section indicating 'Judges online: 2'. The right section, titled 'Conferencing', shows 'MESSAGES' with a 'Public Chat' icon and 'USERS (2)' listing 'Support - Thomas (You)' and 'Judge - Judge' with their respective profile icons.

- A judge can remove a team member.

The screenshot displays the event management interface. On the left, there are two tabs: 'Schedule' and 'Notes'. The 'Schedule' tab is active, showing a list of events for 3/4/2021. Each event entry includes a time slot, a team name, and a dropdown menu. The events are:

- 3/4/2021, 03:00 PM – 03:30 PM: 11482 MaverBITS
- 3/4/2021, 03:30 PM – 04:00 PM: 12622 Red Spark
- 3/4/2021, 04:00 PM – 04:30 PM: 7804 Tie Fighters
- 3/4/2021, 04:30 PM – 05:00 PM: 7135 Hornets
- 3/4/2021, 05:00 PM – 05:30 PM: 12329 Knytes Bytes

Below the schedule, there is a red button labeled 'Remove team members' and a 'Status' section indicating 'Judges online: 2'. On the right side, the 'Conferencing' panel is visible, showing 'MESSAGES' with a 'Public Chat' option and 'USERS (3)' with three user avatars: 'Support - Thomas (You)', 'Judge - Judge', and '11482 - George'.

- Make a team member a Presenter by right-clicking on their name.

This screenshot shows a close-up of the 'USERS (3)' section in the conferencing panel. Three users are listed: 'Judge - Judge (You)', 'Support - Thomas', and '11482 - George'. The '11482 - George' user is highlighted with a blue border. A context menu is open over this user, showing three options: 'Make presenter', 'Promote to moderator', and 'Remove user'.

An event's team submissions.

- Blue highlighted submissions allows you to view the document or provide feedback.
- Gray highlighted submissions are not selectable.

Gracious Professionalism® - "Doing your best work while treating others with respect and kindness - It's what makes FIRST, first."


Event Judging Home

Teams

Team	Engineering Portfolio	Control Award (Optional)	Feedback Request
201	Portfolio	Control Award	✓ Edit
2844	Not submitted	Not submitted	Not requested
2873	Not submitted	Not submitted	Not requested
3666	Not submitted	Not submitted	Not requested
6174	Not submitted	Not submitted	Not requested
7716	Portfolio	Control Award	✗ Provide Feedback
8081	Portfolio	Control Award	✗ Provide Feedback
8499	Not submitted	Not submitted	Not requested




- A flagged document. The flag cannot be removed.

Teams

Team	Engineering Portfolio
201	Portfolio 

- Only the Judge Advisor can restore or remove the flagged content. NOTE: The flag itself cannot be removed.

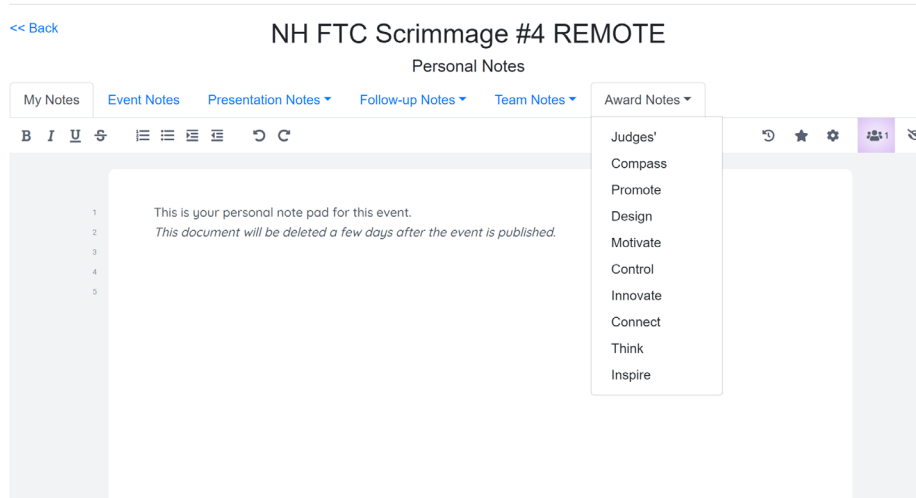
Flagged Files

Team	Resource	Name	Size	Upload Date	View	Restore	Remove
201	Portfolio	a Team 14835 Engineering Portfolio.pdf	3071kB	--			

Showing 1 to 1 of 1 entries

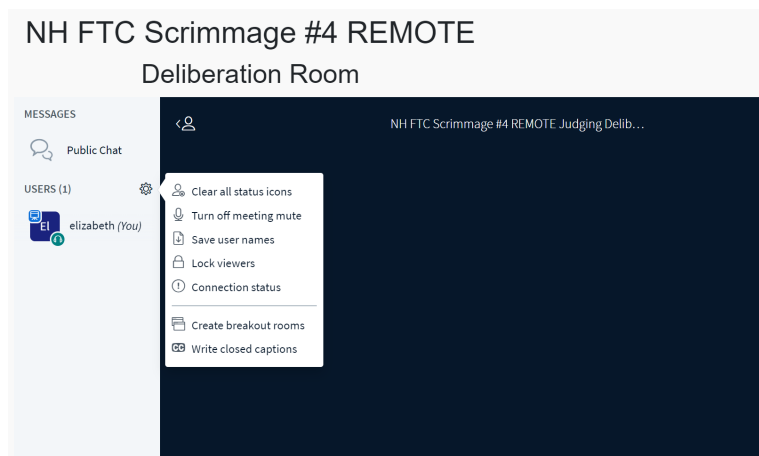
Judge Notes

- Allow judges to share with each other in labeled text files, ie. Event Notes, Award Notes:



Deliberation Room

- Judges and Judge Advisor deliberate virtually to determine award winners.
 - Deliberation Rooms do not require a meeting time, can be entered spontaneously with the session.
 - Can be separated into breakout rooms.
 - Judge Notes are embedded into the Deliberation Room.



Eligibility Report

- In the Manage Awards option, the Eligibility of teams will also help to decide the winner.

Awards Manager

[AZDQ4] AZ Demo Qualifier 4

[Save & Exit](#)
[Eligibility](#)
[Give Awards](#)
[View / Print Script](#)
[Present Awards](#)

Please see Appendix N of the Judge Advisor Manual for detailed eligibility information.
Please read the footnotes explaining how the data below is calculated and shown.

Number	Name	Award Eligibility ¹	Marked as Inspire Eligible ²	Previous Inspire Win ³	Previous Events ⁴
201	BroncoBotics	Ineligible	Eligible		▲ AZDQ1 , AZDQ2 , AZDQ3 , AZFQ1
2844	Valley X Robotics	Ineligible	Eligible		▲ AZDQ1 , AZDQ2 , AZDQ3 , AZFQ1
2873	Robobuffs	Ineligible	Eligible		▲ AZDQ1 , AZDQ2 , AZDQ3 , AZFQ1
3666	Hawks Robotics	Ineligible	Eligible		▲ AZDQ1 , AZDQ2 , AZDQ3 , AZFQ1
6174	Automatons	Ineligible	Eligible		▲ AZDQ1 , AZDQ2 , AZDQ3 , AZFQ1
7716	Knight Tech Robotics	Ineligible	Eligible		▲ AZDQ1 , AZDQ2 , AZDQ3 , AZFQ1
8081	Knights of the Lab Table	Ineligible	Eligible		▲ AZDQ1 , AZDQ2 , AZDQ3 , AZFQ1 , USAZFLQT1
8499	Robo Hawks	Ineligible	Eligible		▲ AZDQ1 , AZDQ2 , AZDQ3 , AZFQ1

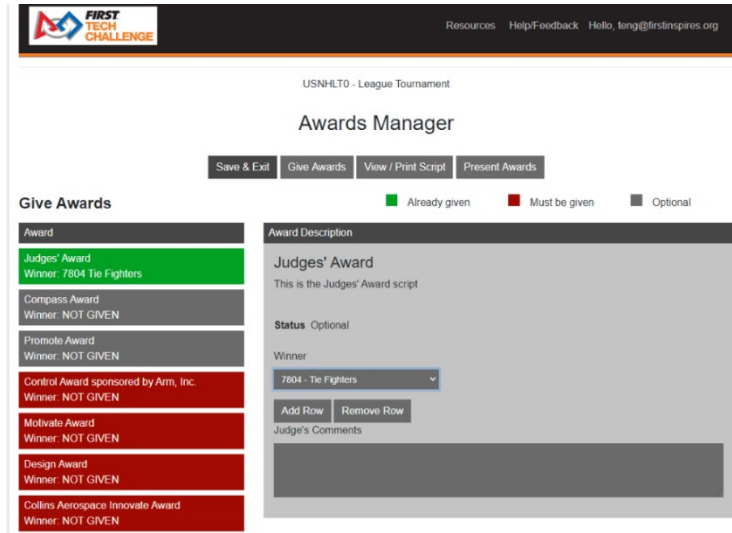
Showing 1 to 8 of 8 entries

¹Award Eligibility is a system-generated column based on the number of previous events at current competition level.
²Inspire Eligibility is configured by the Event Admin during event setup.
³Previous Inspire Wins is a system-generated column that considers all previous events at the current competition level.
⁴Previous Events is a system-generated column that shows all previous events at the current competition level.
 If there is conflict between system-generated data and the Inspire Eligibility column, please discuss it with your Event Admin / PDP before basing any judging decisions on this report.

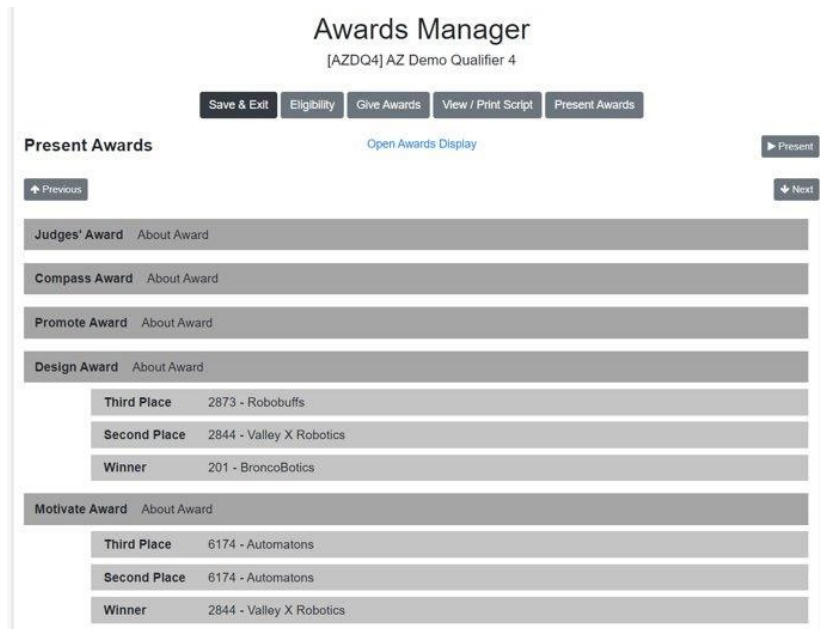
- Judge Advisor reviews all submissions and flagged content before submitting results to teams.

FTC Scoring for Awards

- The Judge Advisor logs in to FTC Scoring, finds the event, and assigns winners for the event. If a team has been selected for an award already the award under Give Awards will appear orange. It is recommended to choose teams who have not won the Share the Wealth.



- b. Awards Manager can be used to present awards in virtual ceremony.
 - Open Awards Display in separate tab and share display with community via 3rd party video conferencing tool (ie Zoom, etc).



Results Appear on Website

FIRST community visits <https://ftc-events.firstinspires.org> website to browse remote and traditional event results (match scores, rankings, awards, etc.). League rankings are calculated using available published league match results.

Please select an event to view official results from the 2021 *FIRST* Tech Challenge.

Search Events All Regions Update List

Regional Championships 2
Monday September 20 to Monday September 20

TESTA Test Championship 0 TESTB Test Championship 0

Offseason 6
Mon Aug 16 to Sun Aug 22

TESTA Test League Meet 1
 TESTA Test League Meet 0
 TESTA Test Scrimmage 0
 TESTB Test Scrimmage 0
 TESTB Test League Meet 1
 TESTB Test League Meet 0

Offseason 6
Mon Aug 23 to Sun Aug 29

TESTA Test League Meet 3
 TESTA Test League Meet 2
 TESTA Test League Meet 4
 TESTB Test League Meet 2
 TESTB Test League Meet 4
 TESTB Test League Meet 3

Week of 8/30/2021 8
Mon Aug 30 to Sun Sep 5

TESTA Test League Meet 8
 TESTA Test League Meet 5
 TESTA Test League Meet 7
 TESTA Test League Meet 6
 TESTB Test League Meet 5
 TESTB Test League Meet 8
 TESTB Test League Meet 6
 TESTB Test League Meet 7

Week of 9/6/2021 8 **Week of 9/13/2021** 6 **Week of 9/20/2021** 2

Privacy Protection

After event has ended and results have been published, temporary event data such as engineering portfolio, judging notes, etc. are deleted for data privacy reasons. Event data only lives in the FTC Scoring system for seven (7) days after an event is published.

Tech Support

- Make sure your events are being configured in the cloud at [FIRST Tech Challenge Scoring \(firstinspires.org\)](https://firstinspires.org) and then transferred to the latest downloaded version of FTC Live on the scorekeeper's computer for the event. Work with your PDP/region admin to get the configured event data.
- Judging schedule can be created in the cloud BUT robot and field inspection need to be created in the local FTC Live for in-person match play.
- If a team has been added or dropped last minute, you can add teams to the local system & it will sync that change up.

Other Important Links for the Season

[FTC Scoring for Event Configuration, league setup, remote events and remote judging](#)

[FTC Live for traditional and hybrid events](#)

[FIRST Team and Event page](#)

ftc-events.firstinspires.org

Appendix A – Resources

Game Forum Q&A

<https://ftc-qa.firstinspires.org/>

Anyone may view questions and answers within the *FIRST*® Tech Challenge game Q&A forum without a password. To submit a new question, you must have a unique Q&A system user name and password for your team.

Volunteer Forum

Volunteers can request access to role specific volunteer forums by emailing FTCTrainingSupport@firstinspires.org. You will receive access to the forum thread specific to your role.

FIRST Tech Challenge Game Manuals

Part 1 and 2 - <https://www.firstinspires.org/resource-library/ftc/game-and-season-info>

FIRST Headquarters Pre-Event Support

Phone: 603-666-3906

Mon – Fri

8:30am – 5:00pm

Email: Firsttechchallenge@firstinspires.org

FIRST Tech Challenge Event On-Call Support

The on call event support number is available for event personnel only. Please **do not** call these numbers if you are a team looking for a ruling, a decision, or assistance. We trust that you will not misuse this resource.

Day of event robot control system and scoring system support: 603-206-2450

All other day of event support: 603-206-2412

FIRST Websites

FIRST homepage – www.firstinspires.org

[FIRST Tech Challenge Page](#) – For everything *FIRST* Tech Challenge.

[FIRST Tech Challenge Volunteer Resources](#) – To access public volunteer manuals.

[FIRST Tech Challenge Event Schedule](#) – Find *FIRST* Tech Challenge events in your area.

FIRST Tech Challenge Social Media

[FIRST Tech Challenge Twitter Feed](#) - If you are on Twitter, follow the *FIRST* Tech Challenge Twitter feed for news updates.

[FIRST Tech Challenge Facebook page](#) - If you are on Facebook, follow the *FIRST* Tech Challenge page for news updates.

[FIRST Tech Challenge YouTube Channel](#) – Contains training videos, game animations, news clips, and more.

[FIRST Tech Challenge Blog](#) – Weekly articles for the *FIRST* Tech Challenge community, including outstanding volunteer recognition!

[FIRST Tech Challenge Team Email Blasts](#) – contain the most recent *FIRST* Tech Challenge news for teams.

Feedback

We strive to create support materials that are the best they can be. If you have feedback about this manual, please email firsttechchallenge@firstinspires.org. Thank you!